



Crossens Community Association

Crossens Community Park, Rufford Road, Southport, PR9 8HT

Child Protection and Vulnerable Persons Safety Guidelines For Crossens Community Association

These basic guidelines have been accepted by funders such as the Children's Local Network Fund and have been amend to suit the needs of the Association

Child protection and general safety issues are a high priority within **Crosses Community Association**. We have devised a set of basic guild line after consultation with the West Lancashire Council for Voluntary Service. Skelmersdale and up Holland Family Groups and the Children's Local Network fund, through Community Futures.

1. If any member of the **Crossens Community Association** or one of **its funded Projects** as cause to suspect any child or members safety is threatened in any way, they should report their concerns to a member of the Committee, or other representative immediately. Likewise, if any child, member or non-member offers information that shows a child or members safety issue is raised, they should report their concerns to a member of the Committee, Project team, or other **Crossens Community Association** representative, immediately
2. A representative of the **Crossens Community Association** will then report concerns about the well being of any child or member to the relevant authorities at the earliest possible opportunity, providing the Committee are in full agreement that this course of action is appropriate to the circumstances.

The relevant authorities being:

- a. Social Services if the concerns are about a child under 16 years of age.
 - b. The Police if the concerns are about a person over 16 years of age.
3. The **Crossens Community Association** or one of its funded **projects** will have adequate systems for recording child protection and vulnerable person's safety issues raised and any action taken. This information will be made available to the relevant authorities if appropriate but otherwise treated as confidential.

Chairperson
Elaine Price

Vice-Chairperson
Alice Thompson

Treasurer
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Hon Secretary
Steve Jowett

Fund Raising co-ordinator
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4. If at any time **Crossens Community Association** has a National Organising Body who provides information on organisational development to which the Association will work, then any concerns must be reported to this Governing Body at the earliest possible opportunity.
5. **Crossens Community Association or one of its funded Projects**, members and parents or guardians of junior members (where relevant), will sign in agreement of these guidelines. Failure to do so will mean their membership of the **Crossens Community Association** may be revoked.
6. A “Buddy System” will operate within the **Crossens Community Association or one of its funded Projects** where adult members will have at least one other adult (the `Buddy`) present when activities involving children or vulnerable persons are taking place or children/vulnerable people are present.
7. Training with regard to child safety and vulnerable person’s protection issues along with current legislation details will be sought on a regular basis, where appropriate.
8. A parent or guardian where appropriate should accompany children under the age of eight years at all times.
9. The Committee will ensure eligibility of members who are acting for the **Crossens Community Association or one of its funded Projects** will be through Police checks from the Criminal Records Bureau.
10. The Chairperson or nominated office shall present a report to each meeting of the Committee regarding child protection and general safety issues raised since the last meeting of the Committee. Comments will be recorded in the minutes of each Committee meeting to reflect the report tabled, Committee decisions agreed and any action taken.
11. These guidelines will be reviewed annually or where legislative changes occur.

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